

**COUNTY COUNCIL OF FREDERICK COUNTY
MEETING MINUTES
Thursday, December 11, 2014**

Council Members Bud Otis, President; M.C. Keegan-Ayer, Vice-President; Tony Chmelik, Jerry Donald, and Jessica Fitzwater were present for the meeting. Also present was Patti Morrow, Recording Secretary. Council Members Kirby Delauter and Billy Shreve were absent.

President Otis called the meeting to order at 4:00 p.m. in the first floor hearing room, Winchester Hall, 12 East Church Street, Frederick, Maryland.

The meeting began with the recitation of the Pledge of Allegiance.

Briefing on the County Planning, Zoning and Development Processes and Procedures – Gary Hessong, Community Development Division (CDD)

Mr. Hessong introduced staff and provided an organizational overview of the CDD. Mr. Michael Chomel and Ms. Kathy Mitchell, Office of the County Attorney, provided guidance to the Council regarding their role in the planning process.

Mr. Jim Gugel, CDD, gave an overview of comprehensive planning. Ms. Shawna Lemonds, CDD, and Mr. Hessong briefed the Council on the Development Review Process. Mr. Larry Smith, CDD, provided an overview of the Zoning process related to the Board of Appeals. Ms. Mitchell reviewed the Development Rights and Responsibilities Agreement process and Mr. Hessong presented the construction aspect of the process pertaining to permits and inspection.

Closed Session

Maryland Annotated Code General Provisions Article §3-305(b) (7) consult with counsel to obtain legal advice; and (8) consult with staff, consultants, or other individuals about pending or potential litigation.

Topic: To discuss legal issues involving the land use processes and pending or potential litigation with the attorneys in the County Attorney's Office.

Council Member Donald moved to go into closed session. Council Member Chmelik seconded the motion that passed 5-0.

Adjourn

The meeting adjourned at 6:20 p.m.

Bud Otis, President
County Council

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**FORM OF STATEMENT FOR
CLOSING THE MEETING OF THURSDAY, DECEMBER 11, 2014**

STATUTORY AUTHORITY TO CLOSE SESSION

Maryland Annotated Code General Provisions Article §3-305(b):

(7) consult with counsel to obtain legal advice; and (8) consult with staff, consultants, or other individuals about pending or potential litigation.

Motion:

Upon a motion by Council Member Donald, seconded by Council Member Chmelik, the Council voted 5-0, with Council Members Delauter and Shreve absent, to go into closed session in accordance with Maryland Annotated Code General Provisions Article §3-305(b) (7) consult with counsel to obtain legal advice; and (8) consult with staff, consultants, or other individuals about pending or potential litigation.

Time and Location:

6:20 p.m. – First Floor Hearing Room, Winchester Hall

Topic to be Discussed:

Legal issues involving the land use processes and pending or potential litigation with the attorneys in the County Attorney's Office.

Bud Otis, President
County Council

**COUNTY COUNCIL OF FREDERICK COUNTY
MEETING MINUTES
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**FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING
ON TUESDAY, DECEMBER 16, 2014,
FOLLOWING THE CLOSED MEETING OF THURSDAY, DECEMBER 11, 2014**

STATUTORY AUTHORITY TO CLOSE SESSION

Maryland Annotated Code General Provisions Article §3-305(b) (7) consult with counsel to obtain legal advice; and (8) consult with staff, consultants, or other individuals about pending or potential litigation.

Motion:

Upon a motion by Council Member Donald, seconded by Council Member Chmelik, the Council voted 5-0, with Council Members Delauter and Shreve absent, to go into closed session in accordance with Maryland Annotated Code General Provisions Article §3-305(b) (7) consult with counsel to obtain legal advice; and (8) consult with staff, consultants, or other individuals about pending or potential litigation.

Time and Location:

6:20 p.m. – First Floor Hearing Room, Winchester Hall

Others in Attendance:

J. Mathias, and M. Chomel

Topic to be Discussed:

Legal issues involving the land use processes and pending or potential litigation with the attorneys in the County Attorney's Office.

Action Taken:

No action was taken.

Bud Otis, President
County Council